



Event Specific Risk Assessment for Hull University, 20<sup>th</sup> July 2013



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| <b>Name of Club</b>   |  | Humberside & Lincolnshire Orienteers           |                |
| <b>Name of person completing this form</b>                  | Ken Hutson   | <b>Position of person completing this form</b> | Organiser      |
| <b>Venue for event</b>                                      | Hull University campus   | <b>Date for event</b>                          | 20th July 2013 |
| <b>Name of person in charge of event</b>                    |  | Ken Hutson                                     |                |
| <b>Risk assessment signed</b>                               |  | <b>Risk assessment dated</b>                   |                |
| <b>Risk assessment checked by (name, position and date)</b> | <b>Print name &amp; position (controller/Hull-O co-ordinator):</b> - Controller/Co-ordinator |  |                |
|   | <b>Sign and date:</b>  |  |                |

Emergency Information

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| <b>Emergency access point (for emergency vehicles)</b> | <b>Post code / grid reference:</b><br>TA 077321  | <b>Place from which signed:</b><br>TA 077321                                    |
| <b>Nearest A&amp;E hospital:</b>                       | <b>Name and Post code:</b><br>Hull Royal Infirmary, HU3 2JZ  | <b>Map available (where):</b><br>Registration / Sport & Fitness Centre Bar Area |
| <b>Working telephone:</b>                              | <b>Landline or mobile:</b><br><b>If mobile (reception checked?)</b><br>Good reception in all areas (Vodafone). | <b>Number:</b><br>07748 763368  |
| <b>First Aid cover</b>                                 | <b>Name of first aiders:</b><br>Brian Slater, Neil Harvatt   | <b>Located where?</b><br>Registration / Sport & Fitness Centre Bar Area         |

| Hazard – note under these headings (see suggested examples to consider)  | Possible outcome / injury including note on severity and likelihood of occurrence  | Mitigation <ul style="list-style-type: none"> <li>• What control measure?</li> <li>• Who is responsible?</li> </ul>   |
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| <p><b>In area to be used (outdoor):</b><br/>All outdoor hazards</p> <p>Concrete/paved paths and steps</p> <p>Vehicles/ cycles using the university site</p> <p>Site access &amp; egress by vehicles, car park</p> <p>Building/Maintenance works at various locations on the site</p> | <p>Injuries resulting from hazards</p> <ul style="list-style-type: none"> <li>• Slips, falls particularly if wet</li> <li>• Injuries resulting from collision other pedestrians</li> </ul> <p>Severity moderate, likelihood minimal if controls implemented.</p> <ul style="list-style-type: none"> <li>• Injuries resulting from collision with vehicles/cycles</li> </ul> <p>Severity high, likelihood small if controls implemented.</p> <ul style="list-style-type: none"> <li>• Injuries resulting from collision with vehicles</li> </ul> <p>Severity high, likelihood small if controls implemented.</p> <ul style="list-style-type: none"> <li>• Injuries resulting from competitors attempting to pass through sites</li> </ul> | <ul style="list-style-type: none"> <li>• Safety information in Final Details – copies available in advance on website and by request from Registration on the day (KH)</li> <li>• Warnings provided in Final Details.</li> <li>• Start Marshal to warn all competitors, particularly those on shorter courses (KH)</li> <li>• Roads with very low anticipated traffic volume</li> <li>• Competitors warned to take care in Final Details and verbally at the Start by the Start Marshall (KH)</li> <li>• An additional Start Marshal will be responsible for alerting the Start team of approaching vehicles</li> <li>• Competitors aware that they will be using a public car park which is beyond the control of the organisers</li> <li>• Signs to be placed at vehicle entrances to the site warning of runners crossing roads</li> <li>• Contractor safety fencing and notices around the perimeter of affected areas.</li> <li>• Competitors warned in advance (Final details) of possible, transitory, works and instructed not to enter such areas.</li> <li>• Competitors reminded of possible works by Start Marshall.</li> </ul> |

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|  | Severity moderate, likelihood small if controls implemented.  | <ul style="list-style-type: none"> <li>Significant areas will be marked 'Out of bounds' on the map when known in advance</li> </ul>  |
| <b>Participants</b><br>Competitor off course/ lost/ disorientated/fatigued   | <ul style="list-style-type: none"> <li>Injuries to a competitor resulting from incident (slip, trip or fall) in the area not seen by another competitor.</li> </ul> Severity high/moderate, likelihood small if controls implemented. | <ul style="list-style-type: none"> <li>Procedure for competitors travelling alone (KH)</li> <li>Procedure for ensuring all competitors have returned from their courses (BS/KH)</li> <li>Competitors advised to carry a whistle (KH)</li> <li>Qualified First Aid persons available at Registration (KH/BS)</li> </ul> |
| <b>Other people/activities in area</b><br>The university campus is a public place and it is likely that a small number of other people will be present, even though it is out of term-time and at the weekend. | <ul style="list-style-type: none"> <li>Injuries to a competitor and/or member of the public resulting from a collision</li> </ul>   | <ul style="list-style-type: none"> <li>Competitors warned to expect others to be on site and told to take extra care to avoid others especially when turning blind corners or passing by entrances to buildings.</li> </ul>  |
| <b>Weather</b><br>Excessive cold/heat, strong wind, rain or a combination of above   | <ul style="list-style-type: none"> <li>Hyperthermia / exposure</li> <li>sunstroke</li> </ul> Severity moderate but likelihood minimal at this time of year and with controls in place.  | <ul style="list-style-type: none"> <li>Weather forecast monitored regularly (KH)</li> <li>Event area relatively small and not exposed.</li> <li>Relatively short courses.</li> <li>Water available at finish for any competitor in distress, should the weather be very hot.</li> </ul>                                |
| <b>Equipment</b><br>Electrical equipment   | <ul style="list-style-type: none"> <li>Injuries as a result of trips &amp; falls</li> </ul>   | <ul style="list-style-type: none"> <li>Cables stored mainly under tables and will not be where competitors or any other person will be walking. (BS/KH)</li> </ul>   |